

**Minutes of Meeting
SATS POLICY COMMITTEE
April 14, 2022**

ATTENDANCE**Policy Committee (Voting Members):**

<input checked="" type="checkbox"/>	Steve Schoeffel, Chair	Sangamon Mass Transit District
<input checked="" type="checkbox"/>	Kathleen Alcorn, Vice Chair	City of Springfield
<input checked="" type="checkbox"/>	Jeff Myers*	Illinois Dept. of Transportation (IDOT): Region 4, District 6
<input checked="" type="checkbox"/>	Brian McFadden**	Sangamon County
<input checked="" type="checkbox"/>	Joe Gooden***	Springfield-Sangamon County Regional Planning Commission
<input checked="" type="checkbox"/>	Dave Kimsey	Village of Chatham

* Represented by Sal Madonia

** Represented by Brian Davis

*** Represented by Molly Berns

Policy Committee (Non-Voting Members):

<input type="checkbox"/>	James Kyte	Federal Highway Administration: Illinois Division Office
<input checked="" type="checkbox"/>	Brandon Geber	IDOT: Office of Planning & Programming

Others Present:

SSCRPC Staff

Shannan Karrick

Jason Sass

Neha Soni

Jordan Leaf

Others in Attendance

I. CALL TO ORDER

Chair Steve Schoeffel called the meeting of the SATS Policy Committee to order at 12:05 PM.

II. APPROVAL OF MEETING MINUTES

Steve Schoeffel asked for a motion to approve the minutes from the March 10, 2022, SATS Policy Committee Meeting. Brian Davis made a motion to approve the minutes as submitted. Sal Madonia seconded the motion. The vote to approve was unanimous.

III. TECHNICAL COMMITTEE REPORT

Shannan Karrick reported that the new TIP FY 2023 – 2026 spreadsheets were sent out to the SATS agencies. The submission of the spreadsheets was due June 1, 2022. Draft TIP would be sent out with the SATS Technical Committee agenda on June 30, 2022. SATS Technical Committee would recommend approval on July 7, 2022 and which would then start the public comment period for 30 days. The public information meeting would be held on August 4, 2022 with SATS Technical meeting. The public comment period would end on August 8, 2022. The public comments would be distributed to the pertinent agencies and would be presented at the SATS meeting. The Final TIP would be ready for approval by SATS Policy Committee on August 11, 2022.

Ms. Karrick reported that SATS Technical Committee discussed distribution of approximately \$500,000 in COVID Relief Funds that must be obligated by FY 2024. Ms. Berns noted that several small communities had submitted requests for consideration, but due to the timeline funds were tied to shovel ready projects. Nate Bottom suggested that the funds be split between current STU projects. Brian Davis reported he had also received requests for the rural portion of the allotment from villages outside the MPO and that the \$275,000 in rural funds would not cover the cost of any of the projects submitted. The committee decided to postpone further discussion until next month when proposals would be presented for further discussion.

IV. 2045 LONG RANGE TRANSPORTATION PLAN (LRTP)

A. **Amendment 10 – North Grand Avenue Overpass**

Neha Soni introduced Amendment 10.



RESOLUTION TO ENDORSE AMENDMENT TEN TO THE 2045 LONG RANGE TRANSPORTATION PLAN

WHEREAS, the Springfield Area Transportation Study (SATS), in cooperation with the Illinois Department of Transportation, has a comprehensive, cooperative, and continuing (3C) planning process for transportation planning in compliance with Federal regulations for the urbanized area; and

WHEREAS, the SATS Long Range Transportation Plan takes a long-term (25-year) look at transportation needs in the Springfield Metropolitan Planning Area; envisions an efficient, interconnected, multi-modal travel network; and identifies projects to make this vision a reality; and

WHEREAS, the Long Range Transportation Plan is updated every five years and was most recently updated on June 11, 2020 as the SATS 2045 Long Range Transportation Plan; and

WHEREAS, all projects with identified funding sources and anticipated to be completed during the period 2020 – 2024 are listed as Committed Projects in the 2045 Long Range Transportation Plan; and

WHEREAS, the City of Springfield requests moving the following project from Intermediate to the Committed in "Road & Bridge Projects – Short Term" list in the SATS 2045 LRTP; and

Map #	Project Description	TIP #	Type of Improvement	Jurisdiction	Cost (YOE)
105	North Grand Avenue overpass (Usable Segment VIa): 11th Street to 19th Street	06-2022-08	Preliminary Engineering	Springfield	\$ 2,350,000
			Land Acquisition		\$ 500,000
			NSRR/CI&MRR Force Account		\$ 500,000
			Work		
			IDOT Construction Contract		\$ 21,825,000
			Utility Relocation		\$ 600,000
			Construction Observation		\$ 1,100,000

NOW, THEREFORE, BE IT RESOLVED, that upon recommendation of the Technical Committee, the Policy Committee has voted to endorse Amendment Ten to the 2045 Long Range Transportation Plan.

Endorsed on this 14th day of April, 2022

ATTEST: _____
Steve Schoeffel, Chair
SATS Policy Committee

Brian Davis made a motion to approve Amendment 9 to the 2045 Long Range Transportation Plan. Molly Berns seconded the motion. The vote to approve the amendment was unanimous.

V. FY 2022 – 2025 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)

A. Amendment 3 – North Grand Avenue Overpass

Neha Soni introduced Amendment 3.



**RESOLUTION TO RECOMMEND APPROVAL OF
AMENDMENT THREE TO THE
FY 2022-2025 TRANSPORTATION IMPROVEMENT PROGRAM**

WHEREAS, the Springfield Area Transportation Study (SATS), in cooperation with the Illinois Department of Transportation, has a comprehensive, cooperative, and continuing (3C) planning process for transportation planning in compliance with Federal regulations for the urbanized area; and

WHEREAS, the Springfield Area Transportation Study approved the Transportation Improvement Program (TIP) for FY 2022-2025 on August 12, 2021; and

WHEREAS, the City of Springfield requests adding the following projects in FY 2022 in the FY 2022-2025 Transportation Improvement Program as shown below; and

Project Description and Funding:

Project Description and Funding							
Project/Jurisdiction/Class		Location	Action/Comments	Map #	Funding Source		Total Cost
10	North Grand Avenue overpass (Usable Segment Via)	Termini: 11th Street to 19th Street	Preliminary Engineering	105	GCPF	\$2,350,000	
	City of Springfield	Contract #					
	Minor Arterial	TIP # 02-2022-08					
					\$2,350,000		
11	North Grand Avenue overpass (Usable Segment Via)	Termini: 11th Street to 19th Street	Land Acquisition	105	GCPF	\$500,000	
	City of Springfield	Contract #					
	Minor Arterial	TIP # 02-2022-08					
					\$500,000		

WHEREAS, the City of Springfield requests adding the following projects in FY 2024 in the FY 2022-2025 Transportation Improvement Program as shown below; and

Project Description and Funding:

Project Description and Funding						
Project/Jurisdiction/Class		Location	Action/Comments	Map #	Funding Source	Total Cost
11	North Grand Avenue overpass (Usable Segment Via)	Termini: 11th Street to 19th Street	NSRR/CI&MRR Force Account Work	105	RAISE	\$500,000
	Springfield	Contract #				
	Minor Arterial	TIP # 02-2022-08				
					\$500,000	
12	North Grand Avenue overpass (Usable Segment Via)	Termini: 11th Street to 19th Street	IDOT Construction Contract	105	RAISE	\$13,531,500
	Springfield	Contract #				
	Minor Arterial	TIP # 02-2022-08				
					\$21,825,000	
13	North Grand Avenue overpass (Usable Segment Via)	Termini: 11th Street to 19th Street	Utility Relocation	105	RAISE	\$600,000
	Springfield	Contract #				
	Minor Arterial	TIP # 02-2022-08				
					\$600,000	
14	North Grand Avenue overpass (Usable Segment Via)	Termini: 11th Street to 19th Street	Construction Observation	105	RAISE	\$1,100,000
	Springfield	Contract #				
	Minor Arterial	TIP # 02-2022-08				
					\$1,100,000	

WHEREAS, the funding used for this project will not affect any other project in the TIP; and

NOW, THEREFORE, BE IT RESOLVED, that upon recommendation of the Technical Committee, the Policy Committee has voted to endorse this Amendment three to the FY 2022-2025 Transportation Improvement Program.

Endorsed on this 14th day of April, 2022

ATTEST: _____
Steve Schoeffel, Chair
SATS Policy Committee

Dave Kimsey made a motion to approve Amendment 3 to the SATS 2022 – 2025 Transportation Improvement Program. Kathleen Alcorn seconded the motion. The vote to approve the amendment was unanimous.

B. Modification 15 – IL 29

Neha Soni introduced Modification 15.



Administrative Modification 15 to the
FY 2022 – 2025 Transportation Improvement Program
March 9, 2022

IL 97 Current to AC

Status of this project was changed from “Current” to “Advanced Construction” because the Illinois Department of Transportation considers specific apportionment or state contract ceiling insufficient to meet project specifications; the FY 2022 Annual Element of the FY 2022-2025 Transportation Improvement Program has been modified to add AC to the federal funding source as shown below.

Project/Jurisdiction/Class	Location	Action/Comments	Map #	Funding Source	Total Cost
11 IL 97 (Madison Street)	Termini: Over Walnut Street in Springfield	Bridge deck overlay, bridge painting, bridge joint/replace repair (SN 084-0183)	84	NHPP (AC)	\$400,000
State	Contract # 72M29			Springfield	\$100,000
Other Principal Arterial	TIP # 04-2022-03				\$500,000

And the Advance Construction Projects table in the FY 2022-2025 Transportation Improvement Program has been modified to indicate the change to this project as shown below.

AD MOD #	TIP Year	Project Jurisdiction	Location	Action/Comments	Map #	Funding Source	Total Cost	Date On AC List	Date Off AC List
AM15 (FY22-25 TIP)	2022	IL 97 (Madison Street)	Termini: Over Walnut Street in Springfield	Bridge deck overlay, bridge painting, bridge joint/replace repair (SN 084-0183)	84	NHPP (AC)	\$400,000	3/9/2022	
		State	Contract # 72M29			IDOT	\$100,000		
		Other Principal Arterial	TIP # 04-2022-03				\$500,000		

- C. **Modification 16 – Sangamon Valley Trail**
Neha Soni introduced Modification 16.



Administrative Modification 16 to the
FY 2022 – 2025 Transportation Improvement Program
March 19, 2022

Sangamon Valley Trail AC to Current

Status of this project was changed from “Advanced Construction” to “Current” because the Illinois Department of Transportation considers specific apportionment or state contract ceiling sufficient to meet project specifications and the project is financially active; and the Advance Construction Projects table in the FY 2022-2025 Transportation Improvement Program has been modified to indicate the change to this project as shown below.

AD MOD #	TIP Year	Project Jurisdiction	Location	Action/Comments	Map #	Funding Source		Total Cost	Date On AC List	Date Off AC List
AM 5 (FY21-24 TIP)	2021	Sangamon Valley Trail	Termini: Centennial Park, Bunker Hill Road to Auburn Road	Phase I Study	N/A	County	\$139,200		10/14/2020	3/19/2022
		Sangamon County	Contract #			ITEP (AC)	\$556,800			
		Multi-use Trail	TIP # 03-2020-10					\$696,000		

VI. SATS ADVISOR UPDATES

- A. **Illinois Department of Transportation (IDOT): Office of Planning & Programming (OPP)**
Brandon Geber reported that the new Highway Safety Improvement Program call for projects was released and information was available on the website.

Shannan Karrick introduced Brandon Geber as the new metro manager representing IDOT Office of Planning and Programming.

- B. **Federal Highway Administration (FHWA): IL Division Office**
No report.

VII. AGENCY UPDATES

A. **Springfield-Sangamon Regional Planning Commission (SSCRPC)**

Shannan Karrick reported that the work continued on reviewing crash data from multiple sources. There would be charts, tables and heat maps for sharing at the future meeting. The information would be used for the Sangamon County Strategic Highway Safety Program.

Sal Madonia inquired about matching the data with the years. Shannan Karrick responded that there is a slight difference in the IDOT data depending on the purpose it was collected for. All information originates in the Bureau of Data Collection. Information distributed annually by IDOT's Office of Planning & Programming pertains to performance measures. It is received as a GIS file for the entire state and analyzed by SSCRPC staff at the Sangamon County and MPO level. Another set of data was via reports from the Safety Portal. The third set of data was compiled specifically for Sangamon County and includes three different spreadsheet formats for crash, vehicles and pedestrians information. This final source is the most comprehensive, whereas the others focus on more severe crashes.

Brandon Geber reported that the Peoria MPO had a similar experience working with multiple sources of data and would provide support if needed. Shannan Karrick further reported that a previous SSCRPC staff member Brian Sheehan had worked on crash data and that he was no longer on the staff, new staff had to familiarize with the work on crash data. Molly Berns added that it would be necessary to streamline the work of interpreting the data and create a protocol that would continue for future work.

Ms. Karrick reported that the staff attended Rural Transit Conference. Jason Sass reported that the work continued on putting together crash database and maps.

B. **Sangamon Mass Transit District (SMTD)**

Steve Schoeffel reported that the regular budget cycle was underway. There were additional state requirements for grant applications for fleet management and zero emission plan. The next two turnovers of the fleet would be from diesel to diesel hybrid and hydrogen fuel cells. There would be Long Range Planning that may also affect the TIP. Mr. Schoeffel further reported that there was a RFP for monitors at the new transportation center. A project would be submitted for state concurrence for purchasing a transit digital display system. There would be total four procurements including door locks, security cameras and FF&E.

C. **City of Springfield**

Kathleen Alcorn updated the following projects:

Koke Mill Road: Old Jacksonville Road to Washington Street (TIP # 02-2020-06):

Over 120 citizens attended public meeting on April 4, 2022.

Ms. Alcorn reported that the Functional Classification with the recommended changes discussed at the SATS Technical meeting on April 7, 2022 were acceptable. The City of Springfield awarded a Strategic Planning Group for downtown and medical district for master plan overview. Vacant lots and urban canopy in the downtown would be addressed in the plan.

D. Sangamon County

Brian Davis reported that Sangamon County received 30% plans for the west side of the Springfield Sangamon County Transportation Center that includes Amtrak Station, parking garage and the public square. The construction on the SMTD portion of the project on the east side progressed as planned. SMTD buses had moved to the new lot. Mr. Davis further reported that Sangamon Valley Trail planning study for the Phase I to extend 6 miles from Centennial Park to Loami Road was underway. The draft report was scheduled for completion by the end of summer of 2022. The litigation process with Unions Pacific continued for Iron Bridge Road and Woodside Road Underpasses.

E. Illinois Department of Transportation (IDOT): Region 4, District 6

Sal Madonia reported that the construction season had resumed. Mr. Madonia updated the following projects:

MacArthur Boulevard and Wabash Avenue (TIP# 04-2022-07):

Patching work was underway.

9th street/Peoria Road:

Patching work was underway.

F. Village of Chatham

Dave Kimsey reported that the MFT program bids would be let through IDOT Programs for resurfacing on Gordon Drive near Walnut Street intersection. Bids were under process for traffic signal repair and replacement.

VIII. PUBLIC COMMENTS

Shannan Karrick reported the comments submitted by Steven Simpson Black prior to the SATS Policy meeting. The comments submitted were as follows.

With Springfield Public School District 186 considering a consolidation of the three southeast-side schools (Southern View, Laketown, and Hazel Dell), he would encourage planners to consider creating a pedestrian and bicycle mobility plan focused on this school, working with 186, to promote non-motorized transportation. Looking at that study and using it to apply for Safe Routes to School grants might also help fund other already-planned projects and priorities in this area of the urbanized area. "Two birds with one stone." If this process goes well, individualized plans for each school could be developed to help seek grant funds for infrastructure as well as crossing guards, digital speedometer signage, and "walking school buses."

He was completing his undergraduate capstone project regarding pedestrian infrastructure in Springfield and would provide copies to the SATS committees and staff in early May.

He attended the Koke Mill Road open house and was very pleased to see a connector to the Sangamon Valley Trail being proposed. These are the kinds of items that would go a long way to making bicycling and walking easier in Springfield. Connections between other trails and nearby neighborhoods (Wabash Trail and the Seven Pines area) would be welcome additions.

IX. UNFINISHED BUSINESS

No report.

X. NEW BUSINESS

A. Functional Classification Review

Shanna Karrick reported that the Technical Committee recommended three changes to the Functional Classification to IDOT. Koke Mill Road being downgraded from a minor arterial to a major collector – Nate Bottom commented that it would not affect funding eligibility based on his understanding; and that, although improvements are planned, the classification should be based on current status of the roadway. Spring Street from Laurel to Ash – Mr. Bottom noted that it be designated as a minor collector due to system continuity as the portion north is a major collector. Washington Street – Mr. Bottom recommended noting that the ADT was listed as 675, but recent traffic counts report it as 2,000.

Molly Berns made a motion to approve the following changes to the functional classification to IDOT as follows: (1) that functional classification of Spring Street from Laurel to Ash be designated as a minor collector; (2) the ADT on Washington Street be changed from 675 to 2,000; and (3) verify that the downgrading of Koke Mill not affect funding eligibility. In the event funding will be impacted, a recommendation is made to keep the current functional classification designation as a minor arterial. Brian Davis seconded the motion. The vote to approve was unanimous.

B. FY 2023 Unified Planning Work Program

Shanna Karrick reported that FY 2023 UPWP includes the state match assistance in the amount of nearly \$20,000 to offset the 20 percent local match that would be required for the \$99,815 (18.2%) increase in federal planning funds over FY 2022. Molly had previously reached out individually to jurisdictions (Springfield, Sangamon County, Chatham, and SMTD) to see if this was acceptable. SATS Technical committee voted to recommend approval of this action in the permanent record to process the grant for the additional funds.

Steve Schoeffel asked for a motion to approve \$3992.62 of state match assistance to be utilized for local match in the FY 2023 Unified Planning Work Program. Sal Madonia made the motion to approve. Dave Kimsey seconded the motion. The vote to approve was unanimous. Molly Berns noted that the action would keep the local match same as the

last two years and the additional cost to cover the local match would be through SPR funds.

Shannan Karrick reported that there was a line item in the FY 2023 UPWP to fill the position that was left vacant after the departure of Brian Sheehan in July, 2021. SATS also received \$109,426 as additional funds that were placed in the contractual services category in the FY 2023 UPWP. This had been earmarked for contractual services (requiring no local match) in addition to \$40,850 which does require a 20 percent local match. At this time, a consultant would be necessary for the Active Transportation Plan that would update the 2012 SATS Bike and Pedestrian Plan and would also include a transit component. Brian Davis had suggested updating the FY 2017 Sangamon County Highway Strategic Safety Plan. The staff was currently working on it, would not require contractual services, and would be done entirely within the normal scope of the planning work. Ms. Karrick further noted that there was a non-substantive change of \$92.33 difference between the submitted budget template and the FY 2023 UPWP.

Brian Davis made a motion to approve FY 2023 Unified Planning Work Program. Molly Berns seconded the motion. The vote to approve was unanimous.

C. Next Meeting Date: May 12, 2022

XI. ADJOURNMENT

There being no further business, Chair Steve Schoeffel asked for a motion to adjourn the meeting.

Dave Kimsey made a motion to adjourn. Kathleen Alcorn seconded the motion. The motion to adjourn passed unanimously.

The regular meeting was adjourned at 12:35 AM.

Respectfully Submitted,

Neha Soni,
Recording Secretary